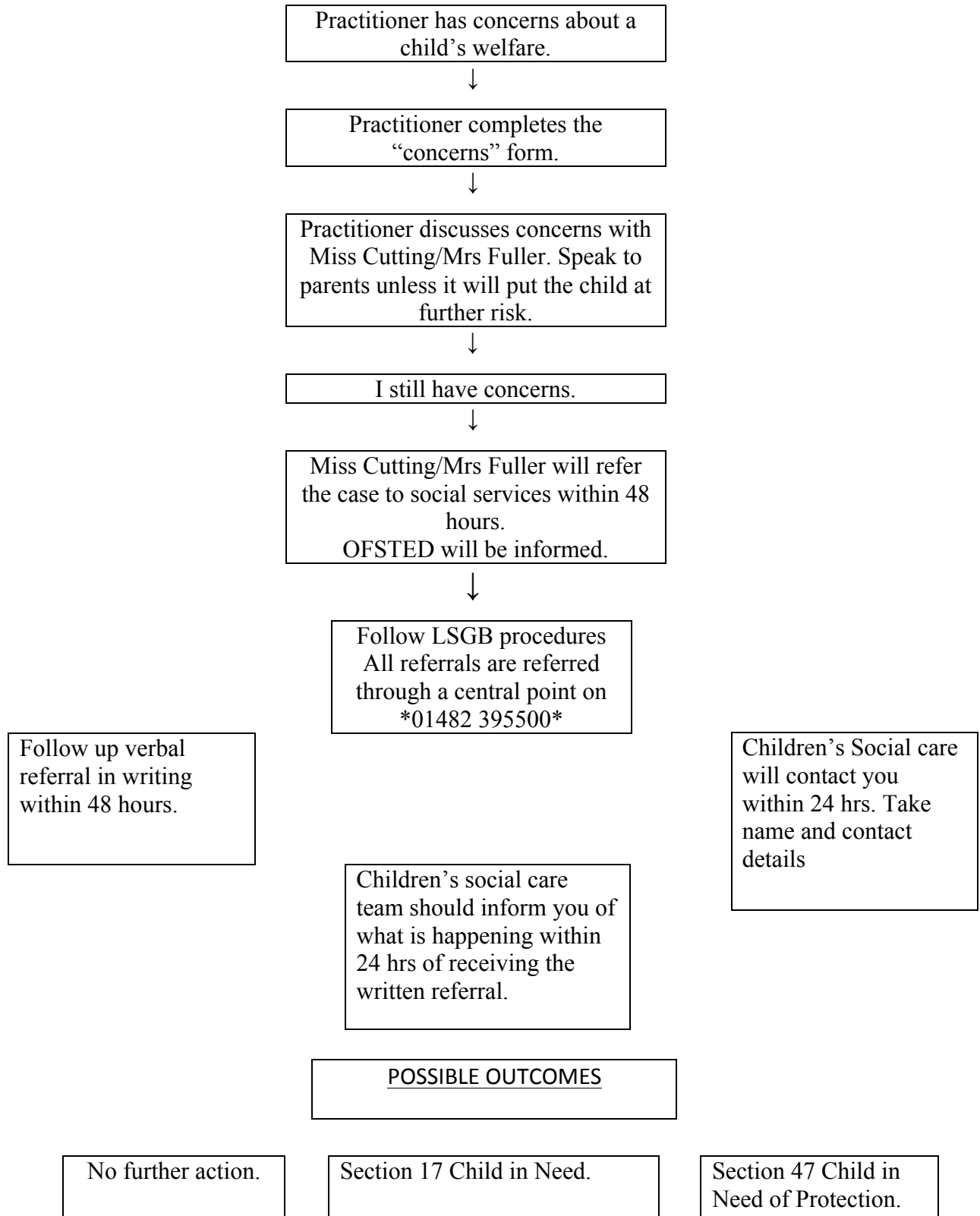


HESSLE MOUNT SCHOOL

Safeguarding Children Policy & Procedure

The designated child protection teacher in our school is the owner **Miss Cutting**. If she is unavailable **Mrs Fuller** is the deputy child protection teacher.

What do I do if I am worried that a child is being abused?



Refer to "What to do if you are worried a child is being abused".

Safeguarding Children – Concern Form continued

Have there been incidents leading to your concern? For example you had noticed a change in behaviour or bruising, but did not record it until now because you were not concerned until a repetition of behaviour or bruising occurred. Remember only record facts. Had you mentioned any concern to a parent or carer, if so, record their exact words as much as you can.

Was there a witness to incident/conversation? Include names.

Please complete the attached body map and indicate any physical signs or an area pointed to by the child.

Body Map attached (circle) yes / no

Please take this form to Miss Cutting or Mrs Fuller where your concern can be discussed and further action may be taken.

Thank you for completing this form.

Signed by: _____ (person reporting concern)

Signed by: _____ (child protection teacher)

Other useful numbers – Tony Marsh Schools Safeguarding Officer: 392139