

HESSLE MOUNT SCHOOL

Behaviour and Discipline Policy

Introduction

This policy should be read in conjunction with the schools Anti-Bullying Policy, Policy Rewarding Work/Behaviour, Break Time and Lunch Time Procedures, Behaviour in the Hall Procedures and Playground and Field Rules.

This policy was reviewed and updated in June 2010 and will be reviewed yearly through consultation with staff and management. It should also be noted that the children here at Hessle Mount are encouraged to contribute to our school rules and expectations.

Aims

It is the primary aim of Hessle Mount that every member of the school community feels valued and respected, and that each person is treated fairly and well. We are a caring community, whose values are built on mutual trust and respect for all. Our school Behaviour Policy is therefore designed to encourage the way in which all members of the school live and work together in a supportive way. It aims to promote an environment where everyone feels happy, safe and secure and in which effective learning can take place. It should make us aware of the part our responses play, in establishing a pattern of positive behaviour based on high expectations and mutual respect.

Hessle Mount has a number of school rules, but the primary aim of the Behaviour Policy is not a system to enforce them, but a means of promoting good relationships so that staff, children and parents can work together for a common purpose of helping everyone learn in a safe and happy environment.

At Hessle Mount we do not tolerate bullying or intimidation of any kind. If we discover that such an act has taken place we will record the incident and we will act immediately to stop any further occurrence. We will do everything we can to ensure that all children attend Hessle Mount free from fear. (See our Anti-Bullying Policy).

Expectations

Hessle Mount:-

- Expects every member of the school, children, staff and parents to behave in a considerate way towards each other.
- Rewards good behaviour
- Aims to treat each other fairly and apply this behaviour policy in a consistent way.
- Want children to grow in a safe and secure environment.
- Wants our children will become positive, responsible and increasingly independent members of the school community and take these qualities into their next school.
- Ensures that the children are aware of school rules and contribute to their own classroom code. I.e. pushing chairs in, taking responsibility for classroom monitor roles.
- Teach, through our curriculum values and attitudes which will promote responsible behaviour, self-discipline and respect for self, others and the environment.

Our Approach

Hessle Mount rewards good behaviour, as it believes that this will develop an ethos of kindness and co-operation as well as self-esteem and self-discipline. We aim to promote good behaviour rather than merely deter anti-social behaviour. We also believe that praising and celebrating success both in and out of school creates minds that want to achieve. We are aware of each child's needs and individual circumstances and we will always act in the fairest way, by minimising disruption and helping children to achieve self-discipline. We expect parents to support their child's learning and to co-operate with the school in our efforts. We try to build supportive dialogue

between home and school and we will inform parents immediately if we have concerns about a child's welfare or behaviour.

The staff at Hessle Mount are encouraged to:-

- Have a professional approach at all times
- Provide well structured environments to avoid disputes
- Create a calm working environment where children are able to achieve and where work is valued
- Have high but realistic expectations of work and discipline
- Praise work and behaviour frequently to reinforce good behaviour
- Be polite at all times to children and other adults to promote mutual respect and trust
- Promote parents as partners and build positive relationships
- Make expectations of work clear and consistent, ensuring our instructions are understood
- Intervene early so that misbehaviour does not escalate
- Be fair and consistent – establish all the facts

The children at Hessle Mount are encouraged to:-

- Be kind and gentle
- Be helpful to their peers and adults
- Listen to their peers and adults
- Be honest at all times
- Work hard and always do their best
- Respect their own property, their peers property and the school environment
- Be polite – say please and thank you or sorry

Procedures

- If a child displays unacceptable behaviour, either physical or verbal in the classroom the class teacher will deal with the incident. This may be by rebuke, a general talking too about why the behaviour was unacceptable.
- If the behaviour continues the child will be warned that a star will be removed from their star chart (see Policy on Rewarding Work/Behaviour).
- If the teacher feels it necessary the child will miss 10 minutes of their play time. This is usually done at the end of lunch time and the child will remain with a member of staff who is on a rota. The rota is displayed on the staff room notice board.
- If unacceptable behaviour is persistent or is of a severe nature the child will be sent to the office to Miss Cutting where the incident will be discussed, primarily with the teacher and then with the child/children
- It may then be necessary to inform the parents of the behaviour
- **Early Years** children must be given three warnings after this they may be removed from the other children playing if they have behaved inappropriately. This is known as a "Time Out". Never give a "Time Out" without warning. A "Time Out" must not last longer than 5 minutes. The "Time Out" consists of the child/children sat away from the others but still involved with an activity – of the teachers choosing i.e. a jigsaw or drawing. The child can then rejoin their friends having thought about their actions and apologised.
- **Playtime incidents** - A child misbehaving during outside play must be taken aside and talked to about their behaviour. Then encouraged to rejoin the children and play nicely or find an alternative game to play.
- A child continually misbehaving will be asked to walk alongside the teacher on duty for a "cooling down" period.
- Should a severe incident occur, the child will be taken inside and handed over to the teacher on "incident duty"; this will also be reported to Miss Cutting.
- Any incident taking place outside must be reported to the class teacher at the end of play.
- Children who have been sent to Miss Cutting will also be told of the possibility of their parents being informed and asked to come in to discuss their child' behaviour.

- Teachers may wish to inform parents of an incident which has taken place. This will be done at home time and the child may be placed in After School Care so that the parent and teacher can talk privately.
- Parents may also be informed of “incidents” through the “blue-book” system. Under no circumstances should a serious incident be written about in the blue book. A parent should be asked to come in and speak to the teacher face to face.
- Teachers have a responsibility to maintain records of behaviour incidents.
- Should behaviour not improve we would suggest to parents that an IEP be developed based on behaviour which both the school and parents would work to.

The Role of Parents

Parents have a vital role to play in their children’s education. It is very important that parents support their child’s learning and cooperate with the school. We are very conscious of the importance of having strong links with our parents and good communication between home and school. We work collaboratively with parents so children receive consistent messages about how to behave at home as well as in school.

We expect parents to behave reasonably towards all the staff members within school. Any incidents of verbal or physical aggression to staff by parents/guardians/carers of children in the school will be reported to Miss Cutting who will take the appropriate action.

If the school has to use reasonable sanctions to punish a child, parents should support the actions of the school. If parents have any concern about the way their child has been treated, they should initially contact the class teacher. If the outcome is still unsatisfactory, Miss Cutting will become involved. If these discussions cannot resolve the problem, a formal complaint can be implemented. (See Complaints Policy and Procedure)

The Role of Non-teaching Staff

All staff have a responsibility to uphold the behaviour policy.

Non-teaching staff should ensure that children move sensibly, quietly and safely through the school at all times to enable the school to have a calm atmosphere. The toilet areas and cloakrooms should be monitored during break and lunch times to ensure that the children are behaving appropriately.

Children should be made aware that rough play and potentially dangerous behaviour in the playground and on the playing field is unacceptable.

Lunchtime supervisors are in close touch with the children and therefore play a vital role in the children’s daily routine. They communicate immediately with class teachers if they become aware of unacceptable behaviour. The lunchtime supervisors have also developed a system of rewarding good behaviour and manners during lunchtime.

The Role of the Class Teacher

A key to good behaviour is good classroom organisation and a high quality curriculum where children are challenged with interesting activities. The teachers at Hessle Mount are positive, enthusiastic and have expectations of both learning and behaviour. We aim to develop the children’s self esteem and ensure they have respect for their peers and teachers. We encourage a calm and responsive atmosphere, avoiding shouting.

By encouraging an open door policy for parents and carers, we aim to deal with parental concerns in a timely, respectful and professional manner.

The Role of the Management

It is the responsibility of Miss Cutting to ensure that the Behaviour Policy is implemented throughout the school. It is also the responsibility of Miss Cutting and Mr Cutting to ensure that health, safety and the welfare of all Hessle Mount children. Miss Cutting supports the staff by implementing the policy and by setting the standards of behaviour.

Records of all reported serious incidents of misbehaviour are kept by the management in the school office.